



Digital Podge 2021



Event details

- **Date:** Friday 3rd December
- **Venue:** The IoD, Pall Mall
- **Timings:**
 - 12.30pm Drinks Reception
 - 1.00pm The Long Lunch
 - 4.00 - late Post Podge Drinks & Bacon Butties

Covid19 Guidance – What you will need on the day

To ensure we do our best to eliminate the great British queue and get everyone inside the IoD safely, securely and in a stress free manor ready to enjoy the day, we just want to advise of what we are recommending all guests show on arrival.

We are following UK government guidance. This means asking all our guests to kindly show proof of one of the following upon registration:

- **Proof of full vaccination**
Both doses received at least 14 days prior to the event date. It must be demonstrated either via your [NHS COVID Pass on the NHS App](#) or via [the vaccination letter](#).
- AND/OR**
- **Proof of a negative Lateral Flow Test (LFT)**
Reported and demonstrated via your [NHS COVID Pass on the NHS app](#), or a text message or email from NHS Test and Trace or private provider if done for travel. This can be on your device or a printout. The test needs to be taken within **48 hours** of the event date

Step by step details below:

Proof of double vaccination:

Please note that you can access your pass and screen shot it, 48 hours prior to the event. Your pass will have your name, DOB and the date the pass is valid until. This will save you time on the day.

- Download the free NHS App – www.nhs.uk/nhs-app (Note: The NHS App is not the same as the NHS COVID-19 App).
- You will be asked to create an NHS login if you don't already have one
- Once in the NHS App – *Get your NHS COVID Pass > Continue > Domestic (to view the valid pass) > View Covid-19 records (to prove your full vaccination)*
- *NOTE: If vaccinated outside of the UK, please feel free to contact me directly if you are unsure of how to access your proof of vaccination. For those living in Wales, NI or Scotland, links to how your access your pass can be found below.*

For full guidance on Covid Pass for all UK citizens please visit - <https://www.nhs.uk/covid-19-response/how-to-use-the-nhs-app-to-demonstrate-your-nhs-covid-pass-in-england/>

Lateral flow:

Please order your free lateral flow test in advance of the event here. Once ordered they should arrive with 48 hours. - <https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests> .

- Follow the instructions accompanying your test to do the lateral flow test within 48 hours of the event
 - Report your test result within 24 hours of doing it here www.gov.uk/report-covid19-result
 - You will receive a text message and email confirming your result
 - If you include your NHS number when submitting your test result, this will also show in the NHS App (follow the previous instructions to prove this)
 - *NOTE: This is what you will show us on the day so just make sure you have it to hand on arrival. Alternatively, you can show your test on arrival.*
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We know its extra admin that requires a bit of pre-planning but hope you agree that by doing this, you and everyone else can feel more comfortable on the day. We ran our first Podge of 2021 last Friday for the Creative Industries and implemented the same guidance. It was a fantastic event and we feel that as event organisers, we should be doing our bit whilst it counts.

Feeling unwell?

If you feel unwell, have any COVID-19 symptoms, have been tracked and traced or receive a positive lateral flow test result – please follow existing government guidelines.